



WAHROONGA PREPARATORY SCHOOL
A Uniting Church School in Australia

Application for Admission to the Waiting List

WPS caters for children from Pre-School to Year 6

This form **MUST** be accompanied by:

- Application for Admission to the Waiting List, completed with Conditions of Entry signed by both parents.
- Administration Fee of \$150.00 (*Cash, Cheque or Credit Card*)
Please note: *This is a non-refundable administration fee and does not guarantee the offer of a place*
- Copy of child's birth certificate
- Copy of child's latest school report (*if applicable*)
- Copy of any court orders relating to this child (*if applicable*)

Overseas students must provide a copy of their passport showing residency status and visa (if applicable)

61 Coonanbarra Road, Wahroonga NSW 2076
PO Box 135, Wahroonga NSW 2076 Australia
Phone: (02) 9489 3921 • **Fax:** (02) 9489 3234
Email: admin@wahroongaprep.nsw.edu.au
Website: www.wahroongaprep.nsw.edu.au

CONNECTIONS WITH WPS

Family Members educated at WPS (Include past & present Students)

Name: Relationship to Student: From: To:

Name: Relationship to Student: From: To:

Name: Relationship to Student: From: To:

PARENT/GUARDIAN DETAILS

FATHER

Title (Dr/Prof/Mr):

Given Names:

Surname:

Nationality:

Home Address:

Suburb:

Mailing Address:

Suburb:

Postcode:

Phone (Home):

Phone (Mobile):

Phone (Work):

Email:

Occupation:

Employer Name:

Business Address:

MOTHER

Title (Dr/Prof/Mrs/Ms/Miss):

Given Names:

Surname:

Nationality:

Home Address:

Suburb:

Mailing Address:

Suburb:

Postcode:

Phone (Home):

Phone (Mobile):

Phone (Work):

Email:

Occupation:

Employer Name:

Business Address:

The student lives with: Mother Father Both Guardian

At address given Other (please specify):

Correspondence to be forwarded to: Mother Father Jointly Other

ADMINISTRATION FEE:

Personal cheque Bank cheque Money order. (Please make cheques payable to WPS)

Card Details

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Cardholder Name:

Expiry Date: Amount: \$

Visa Mastercard Bankcard American Express Signature:

Wahroonga Preparatory School

Office Use Only

Application for Admission to Waiting List

Enrol Number:	
Parent Code:	
School Year:	
Enrol Year:	
MYOB:	

STUDENT DETAILS

Admin:	\$	Date:	

Surname: _____ Given Names: _____
(Please Print)

Former Names on Record: _____

Date of Birth: _____ Gender: _____
(Evidence of Birth to be attached, eg. Birth Certificate)

Position in Family: _____ Religion: _____

Is the Student Aboriginal or Torres Strait Islander: Yes No

Nationality: _____ Language spoken at home: _____

Other Languages spoken: _____

Pre-School / Family Day Care Centre currently attending: _____

School currently attending: _____ Current Class: _____

Please provide information on any special needs your child may have: _____

Health Considerations: _____

Level of Entry Desired:

(please tick **every** appropriate box, including **each year/s** your child will be staying at WPS)

PRE-SCHOOL - KINDERGARTEN

2 Days per week Year of Entry: _____
(Monday & Tuesday)

3 Days per week Year of Entry: _____
(Wednesday, Thursday & Friday)

ES1K (see enrolment policy) Year of Entry: _____

Kindergarten Year of Entry: _____

1-6

Year 1 Year of Entry: _____

Year 2 Year of Entry: _____

Year 3 Year of Entry: _____

Year 4 Year of Entry: _____

Year 5 Year of Entry: _____

Year 6 Year of Entry: _____

Which school will your child be attending after leaving WPS: _____ Year: _____

CONDITIONS OF ENTRY

Students wishing to attend Wahroonga Preparatory School are expected to participate willingly in the school activities and to be supportive of the School's Christian ethos.

Current Fee Policies

(a) **Administration Fee** A non-refundable and non-transferable Administration Fee of \$150.00 must accompany this application form.

(b) **Tuition Fees** Fees are payable by term.

(c) **Excursion Fees** There is an excursion fee payable per term which covers costs for excursions and visiting performances throughout the year. The amount varies for each class and is directly applicable to the number and type of excursions undertaken. All excursions are an integral part of the classroom learning experience and related to class themes current at the time. It is expected that each child will attend.

(d) **Textbook Fees** There is a Textbook fee for Pre-School to Year 6 students payable in Term 1 which covers textbooks.

(e) **Acceptance Fee** Upon acceptance of a place, you will be required to pay an Acceptance Fee of \$500.00 which is non-refundable and non-transferable. Please note that this fee is not credited towards tuition fees.

(f) **Withdrawal** 10 school weeks notice in writing must be given to the school when it is intended to withdraw a child. In default of such notice, one term's fees will be payable.

(g) **Payment of Fees** refer to accompanying fee schedule.

All fees and charges are reviewed annually. All fees once paid are non-refundable and non transferable to other siblings.

ENROLMENT POLICY

Pre-School

Students attending Pre-School are expected to continue their education at WPS from Pre-School to Year 6.

If there are any vacancies left after these positions have been filled, the school will consider those who have indicated Pre-School only.

The child must be turning 4 years of age by the 31st July to be considered for 2 Pre-School. Where vacancies become available 3 Day Pre-school may be offered. Priority is given to children continuing their primary school education at WPS.

Enrolments are taken throughout the year when a vacancy occurs.

Parents are contacted the year prior to entry to confirm their intention to enrol their child. See (e) on Current Fee Policies.

Early Stage 1 Kinder - Optional

Early Stage 1 Kinder is for children turning 5 prior to the 30th June, but whose parent's feel they are not ready for Stage 1. This class however is dependent on enrolments.

Kindergarten

The child must be 5 years of age by 31st May in the year commencing Kindergarten. This condition will only be varied following discussion with and special assessment by the Principal.

Children attending Pre-School are given first preference of Kindergarten positions.

Years 1 – 6

Where vacancies occur WPS will accept children into these grades.

Policy Changes

The School reserves the right to make changes in regard to any of its current policies. It is your responsibility to keep in touch with the school.

NOTE: Failure to advise the school of change of address could result in the loss of a position.

GENERAL CONSENT

We have read and understood the terms under which this application is made.
(Both parents are required to sign this form)

Father's Signature:

Date:

Mother's Signature:

Date: